

TEXAS FUNERAL SERVICE COMMISSION CONTINUING EDUCATION

Thank you for your interest in being a Continuing Education Provider for the Texas Funeral Service Commission. Our objective is to enable the funeral directors and embalmers licensed in Texas access to the best continuing education resources.

An Application for Continuing Education Approval must be accompanied by each course submitted which specifies the course objectives, course content and teaching methods used. Indicate the number of credit hours requested and how the course time was determined. Please include a copy of the course certificate, evaluation and instructor qualifications. Please include copies of all handouts, workbooks, videos, PowerPoint presentations, etc.

All Continuing Education Provider numbers and Course numbers expire December 31st of each year, regardless of when granted. All Provider and Course fees are payable in full regardless of when you apply. Upon approval, a current Provider number and course numbers will be issued to you by the Commission.

- The annual Continuing Education Provider fee is \$250.
- There is a \$50 per course fee.

It is the responsibility of the Provider to ensure that all courses meet Commission criteria for continuing education in accordance with Texas Administrative Code 203.30. The Commission may evaluate, audit or monitor any course provided. The provider shall provide a mechanism for evaluation of the program by the participants, to be completed on-site or at the time the program concludes. A copy of the evaluation will be provided to the Commission following the presentation of each course.

Any questions or concerns you have regarding continuing education should be directed to the Texas Funeral Service Commission.