



TEXAS FUNERAL SERVICE COMMISSION

O. C. "Chet" Robbins, Executive Director

Texas Funeral Service Commission Meeting Minutes June 6, 2006

- I. Mr. Whittington called the TFSC Board meeting to order at 9:00 a.m. All Commissioners were present.
- II. The invocation was given by Commissioner Wright.
- III. Ms. Stine made a motion to approve the March 14, 2006 minutes. It was seconded by Ms. Howard. Motion was passed.
- IV. Public Comment was heard from Mr. Dick Owens, Ms. Dena Spencer and Mr. Edward Salisbury.
- V. Mr. Whittington called for the election of a new Assistant Presiding Officer. Ms. Grasty moved to nominate Ms. Stine. The motion was seconded by Mr. Wright. A vote was taken and Ms. Stine was unanimously elected for the position.
- VI. Mr. Robbins introduced Sandra Gonzales, a new TFSC employee. Mr. Robbins also requested that the pending personnel matters listed on the agenda be tabled at this time and discussed in a closed executive session later in the meeting.
- VII. Mr. Robbins presented the TFSC budget, measures and the risk assessment reports to the Commission.
- VIII. Mr. Robbins and Steve Haynes, from Vintage IT Services, provided a presentation on the standardized disciplinary database established by the International Conference of Funeral Service Examining Boards to assist consumers with regard to individual and establishment license issues.
- IX. Mr. Robbins presented the agency Strategic Plan. Ms. Howard made a motion to accept the submitted TFSC Strategic Plan. Ms. Rhymes seconded the motion. Motion was carried.
- X. Mitzi Chafetz presented the Customer Service Survey to the Commission and answered questions regarding the findings.
- XI. Ms. Stine reported to the Commissioners about attending the ICFSEB conference held in Louisville, Kentucky the first week of April 2006.
- XII. Mr. Robbins updated the Commission on the State Disaster and Pandemic Plan.

Mailing Address:
P. O. Box 12217
Capitol Station
Austin, Texas 78711

Toll Free: (888) 667-4881
Tel: (512) 936-2474
Fax: (512) 479-5064
website: www.tfsc.state.tx.us

Physical Address:
333 Guadalupe Street
Suite 2-110
Austin, Texas 78701

- XIII. The Commission received the petition for application of licensure of Ms. Candice Reyes. Ms. Stine made a motion to approve Ms. Reyes' application and Ms. Grasty seconded the motion. Motion was passed.
- XIV. The Commission heard testimony from Mrs. Mendiola, wife of Mr. Mike Mendiola, regarding his provisional program. Mr. Wright made a motion to allow Mr. Mendiola to reapply and restart the provisional funeral director program. Ms. Rhymes seconded the motion. Motion passed.
- XV. Testimony was presented to the Commissioners from Willie B. Hardy regarding the reinstatement of his individual license. No action was taken by the board.
- XVI. Mr. Whittington called for the Board to go into executive session at 10:45 a.m.
- XVII. The Commission reconvened for regular business at 11:15 a.m.
- XVIII. The petition for application of licensure of Mr. Kenneth Wade was presented to the Commission. Mr. Fish motioned to approve the application. The motion was seconded by Ms. Rhymes. Motion was carried.
- XIX. Mr. Robbins requested ratification of the Informal Conferences held on May 9, 10, 11, 15, 16 and 23, 2006. Motion for approval was given by Ms. Stine and a second to that motion was made by Ms. Rhymes. Motion was passed.
- XX. The meeting was adjourned by Mr. Whittington at 11:45.

Minutes of June 06, 2006, are respectfully submitted and approved.

Respectively Submitted:

Approved:

 O.C. "Chet Robbins
 TFSC Executive Director

 Laurens Fish, III
 TFSC Presiding Officer

 Date signed

 Date Signed